
Air National Guard (ANG) Military Vacancy Announcement (MVA)
(Must be a current ANG member only)

2010-208

OTS DEPUTY COMMANDER

PROMOTABLE LT COL - COL

**(Must meet this rank requirement at closeout date)*

Closeout Date: 8 NOV 2010 Close of Business (COB)

Headquarters ANG Title 10 2-4 year Statutory Tour at **Officer Training School (Maxwell-Gunter AFB, AL)**. Must be Air Force Specialty Code (AFSC) **Any**. **"Lieutenant Colonel applicants only: Must have a date of rank prior to 1 Dec 07 and completed SDE to be eligible for this vacancy. ALL OPRs must be submitted with application or an OPR validation and last five OPRs. OPRs are required to ensure the member's record if selected would be competitive for promotion to Colonel."** Please email hr.boards@ang.af.mil if you would like an OPR validation in lieu of submitting all OPRs. Duties and responsibilities: To assist the commander in the formulation of policies, to administer, coordinate, direct and monitor all education and training activities of the USAF Officer Training School. Responsible for the effective planning, management, and operations associated with education and training activities within the OTS program. Prepares inputs and estimates for yearly financial plan including travel, per diem, supplies, rentals, and equipment. Plans, coordinates, and schedules instructor training. Formulates OTS yearly schedules. Supervises the implementation of curricula. Monitors and oversees delivery of visual aids, tests, lesson plans, and texts. Determines overall workloads and assignment of staff. Insures a proper student/faculty ratio for the most effective learning. Responsible for the overall safety and well-being of all students who attend OTS. Insures each member of the teaching staff is evaluated by Standardization/Evaluation (Stan/Eval) on a regular basis and recommends and monitors follow-up actions. Oversees other aspects of Stan/Eval operations for compliance purposes. Coordinates with military and civilian officials regarding class size, schedules, educational field trips, guest speakers, and special events. Reviews, monitors, and takes necessary action on all student evaluations and critiques. Reviews and evaluates educational philosophy and teaching methods, renders technical advice in the preparation of educational materials, tests, surveys, and evaluation criteria. Conducts and directs studies and research necessary to maintain currency in methods and procedures. Conducts end-of-course meeting and conferences with faculty and students to evaluate program philosophy and execution. Oversees actions with respect to student progress with course requirements. Makes recommendations to the OTS commander regarding possible elimination or remediation in training. Integrates total resources (students, instructors, materials, facilities, equipment) to efficiently accomplish the mission. Interprets educational objectives and learning outcomes in terms of the types of performance desired. Insures educational objectives are in harmony with basic philosophy of schools and with basic principles of adult learning. Develops and conducts briefings for other commanders and interested parties regarding OTS. Represents OTS at conferences and workshops concerning officer education in the USAF and ANG. Coordinates with program directors and administrators at the Holm Center Curriculum Division, USAF Academy, ROTC and Squadron Officer School on matters of mutual concern regarding curriculum, procedures, and policy. Selects and trains potential faculty members and makes recommendations to the OTS

Commander regarding faculty employment, training, and promotions. Manages OTS assignments and manpower authorizations to ensure a diversified mix of quality instructors. Assists the OTS commander in the development and implementation of the OTS Strategic Plan. Responsible for working/resolving with the AMS Detachment Commander any discipline or administrative actions concerning ANG staff members at OTS. Serves as key liaison to the ANGRC. Hosts TAGs and other ANG GOs visiting the program as well as yearly events that bring ANG leaders to the school. Coordinates integration of the AMS/OTS program. Capable of designation as OTS Commander on a two year rotational basis.

Mandatory criteria as indicated in the MVA must be documented on the members report on individual personnel (RIP). If it is not indicated on the RIP, it is incumbent upon the applicant to ensure that the appropriate source documentation is provided with the application.

Must meet the above stated grade/rank requirement by closeout date of advertisement.

Member must have a Secret Clearance or an open investigation to apply for statutory tour positions.

Applicants who are higher grade than the highest grade for the advertisement must provide a statement of understanding with the application stating he/she is willing to be voluntarily demoted if selected for this position, IAW ANGI 36-2503, Paragraph 3.4.3

Officers applying for a statutory tour position must have a minimum of a Bachelors degree prior to applying.

Members selected for a statutory tour positions MUST provide copies of the last OPR/EPR required—units must complete any CRO or Annual reports due and forward copies to ANG/OMH prior to statutory tour orders being published. IAW AFI 36-2406, TABLE 3.1 LINE 6, NOTE 5(b)(1)(a and b).

- The report is mandatory as a result of pending separation, retirement, or PCS of the rater, or PCS or separation of the ratee, use the date 30 calendar days before the projected departure date, or:
- If the 30-day rule will cause a ratee to be ineligible for a report due to lack of supervision, adjust the close-out to the date within the 30-day window on which 120 days of supervision is achieved.
- To record significant events, the date (within the 30-day window) approved by the commander.

Application for this MVA signifies agreement to the following statement, in accordance with (IAW) Title 18 USC 1001: "I certify that, to the best of my knowledge and belief, all of the information on and attached to this application is true, correct, complete and made in good faith. I understand that false or fraudulent information on or attached to this application may be grounds for rejection or for release from statutory tour after I begin work, and may be punishable by fine or imprisonment. I understand that any information I give may be investigated."

Questions regarding this advertisement can be sent to om.om@ang.af.mil
